

STUDENTS WITH DISABILITIES

504 or IEP in High School?

Disability Resources and Services

Disability Support Services is provided within the Office of Student Services at Mountain Empire Community College. Our mission is to support students with disabilities through services that provide equal access to college classes, services, and events. Services are open to any student with a disability that provides appropriate documentation.

DEFINITION OF DISABILITY

Section 504 of the Rehabilitation Act of 1973 defines a person with a disability as a person:

- 1) with a physical or mental impairment that substantially limits one or more major life activities,
- 2) who has a record of the disability or
- 3) who is regarded as having the disability

The following guidelines promote adequate time to process requests before the first class meeting:

- Student requesting an interpreter must provide written request to office at least **3 weeks** prior to class start.
- The Disabilities Coordinator must review the student's class schedule at least **2 weeks** prior to class start.
- Student requesting books and/or videos in alternate formats must do so as soon as possible. Books and/or videos in alternate formats can require up to **6 weeks**.
- Student requesting other accommodations must meet with the Disabilities Services Coordinator **2 weeks** prior to the beginning of a semester.
- Student requesting accommodations later than the recommended timeframes, will be served as soon as possible, but the Disability Services Counselor cannot assure that accommodations will be available for the first or next class.
- Accommodations are **NOT** retroactive. It is the responsibility of the student to disclose disabilities to the Office of Student Services prior to the start of coursework each semester. Any grades obtained prior to disclosure cannot be altered or amended.

Requested accommodations must relate to the disability, and decisions are based on recommendations made by qualified evaluators and/or evidence of past accommodations. All accommodations are designed to meet individual student needs.

For more information about services for students with disabilities, please contact Dr. Dale Lee, Disability Services Counselor, (276) 523-9108 or dlee@mecc.edu.