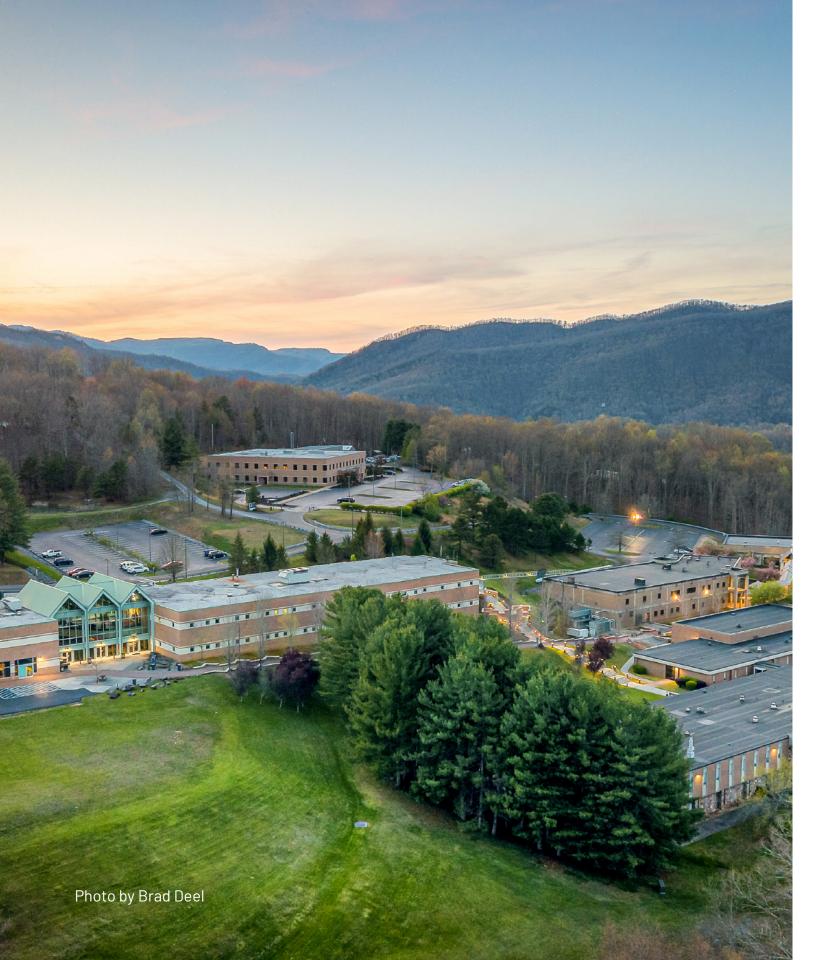


# Brand Guidelines



# The purpose of brand guidelines

Brand guidelines provide a set of clearly defined standards for representing your brand.

They help ensure your message, purpose, and unique qualities are consistently communicated and understood to your audience and others.

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# 01

# Brand Foundation



# What we do

Mountain Empire Community College is committed to our students, to our community, and to each other. We support and promote the values of honesty, integrity, and trust. We remain true to the ideals and principles of teamwork and communication. Through the creativity and innovation of our employees, we foster a culture of continuous quality improvement. The foundation of our institution is the unique diversity of educational experiences we provide for the community, shaped by our dedication to teaching, learning, and the values that we share.



# **Our Story**

In Southwest Virginia, a committee comprised of local business, civic, industrial and political leaders was appointed by the local governing bodies of Lee, Scott, Wise, and Dickenson Counties and the City of Norton for the purpose of establishing a comprehensive community college. In April of 1970, the college Board had its first meeting at which Judge William C. Fugate was elected chair. Funds for construction were allocated by the State Board for Community Colleges and construction began in early 1971.

## **Our Vision**

Mountain Empire Community College's vision is to be recognized by our community as the leader in preparing our region's educated workforce.

## **Our Mission**

Mountain Empire Community College's mission is to provide our region with accessible, quality higher education, workforce training, and community programs to ensure an educated population and globally competitive workforce.

### **Brand Voice**

# Adjectives

**Vibrant** 

**Exciting** 

**Progressive** 

**Active** 

Influential

**Innovative** 

Inspiring

### **Brand Voice**

# What We Say

## **Celebrating The Ordinary**

We recognize the beauty and potential in our everyday pursuit of a better self through education. It's in these regular moments that we find the most significant opportunities to grow and succeed.

## **Embracing Genuine Connections**

Through narratives shared with heartfelt sincerity, we express our deep understanding and compassion for the varied experiences that add depth to our campus, strengthening our collective bond.

## **Advocating Each Individual**

We're dedicated to uplifting every member of our community, especially those who might feel overlooked, by demonstrating that there's a place and pathway for everyone here, regardless of background or goals.

### **Brand Voice**

# How We Say It

### **Conversational and Clear**

We aim for simplicity and engagement in our communication, mirroring the natural flow of conversation among peers. Whether formal or casual, our language seeks to connect and resonate.

### **IMPLEMENTATION TIPS**

- Use technical terms sparingly, providing explanations in layman's terms. When specific terminology is unavoidable, offer clear definitions in parentheses or footnotes to ensure comprehension.
- Incorporate personal pronouns like "we" and "you" to foster a direct and engaging connection, making our dialogue with the audience feel personal and inclusive.
- Keep communications concise and straightforward, avoiding complex sentence constructions that might confuse or distance our readers.

# Warm and Encouraging Tone

We maintain a tone that is consistently warm, encouraging, and respectful, celebrating the individual journeys and achievements of our students, faculty, staff, and alumni without boasting.

### **IMPLEMENTATION TIPS**

- Show empathy by openly acknowledging the challenges and concerns of our audience, offering support and understanding.
- Highlight the positive impacts and benefits of the MECC experience, focusing on uplifting outcomes and achievements.
- Use motivational language and action-oriented words that inspire, aiming to energize and uplift our community through our communications.



# 02 Logo

### **Full Color**

# Main Logo

The primary logo should be used the most frequently throughout your branding, whenever space allows. This usage of this logo is how you will build brand recognition and should remain legible at all times.

### BEST USED FOR:

- Large Displays
- Website Banners
- Print Collateral
- Signage





## **One Color**

# Main Logo

The one color main logo is for use on dark backgrounds and photography to ensure high contrast and visibility.

### BEST USED FOR:

- Over photography
- Internal documents
- Merch and swag (one-color printing)

### **BLUE RIDGE ONE COLOR**





### WHITE ONE COLOR





# **Clear Space**

# Main Logo

To ensure legibility, always keep a minimum clear space around the logo or brand mark. This space isolates the logo from any competing graphic elements, like other logos or body copy, that might overcrowd and lessen the impact of logo.

The minimum clear space should be maintained as the logo is proportionally resized.





### **Minimum Size**

# Main Logo

### **PRINT**

To preserve the integrity of the design and the legibility of the logo text, the logo should never be reproduced smaller than  $2\frac{1}{2}$  " wide for the horizontal or  $1\frac{3}{4}$ " wide for the stacked version in print.

For print, we recommend to test the minimum logo sizes to ensure the readability based on print material and process.

### DIGITAL

For digital executions, the horizontal logo can be as small as 140 pixels wide and the stacked logo can be as small as 110 pixels wide at 72 ppi.

### **SMALL SCALE**

In some cases, such as screen printing and embroidery, we recommend using the abbreviated MECC logo. All other process printed or digital placements of the logo should use the full logo versions.

### **PRINT**





2 1/2" wide

13/4" wide

### DIGITAL



140 px wide



110 px wide

### **SMALL SCALE**



# **Usage Rules**

# Main Logo

To preserve the integrity of the design and the brand, avoid all of these misuses of the logo.





Do not use the full color logo on a dark background





Do not use the full color logo on photography





Use the one-color white logo on photography



Do not stretch or skew the logo



Do not apply graphic effects to the logo



Do not rotate the logo



Do not change the colors of the logo

# X Mountain Empire COMMUNITY COLLEGE

Do not use the wordmark without the shield



Use of the shield alone is left to the discretion of the Marketing Department

# Usage + Color

# Acronym Logo

The acronym MECC logo can be used as a standalone element when needed. It should always appear in full color, Blue Ridge, or white.







# Usage + Color

# **Social Media**

For social profiles, use Blue Ridge or Pine as the background and the white shield logo. Do not use the full logo in a profile image as it will become too small.





# O3 Brand Architecture

# Brand Architecture

Maintaining brand integrity is critical, while also allowing our specified program tracks to have an ownable brand mark. To ensure consistency, we have constructed a brand architecture for each program to have an identifiable brand mark accompanied by the college logo.

### **HORIZONTAL**



Overall Program Brand Mark



Program Specific Brand Mark

### **STACKED**



Overall Program Brand Mark



Program Specific Brand Mark

# 04 Typography

# Primary Typefaces

It is important to be consistent with the usage of type and font for a brand to create hierarchy within the messaging. Primary fonts are available for download at fonts.google.com. Poppins Thin

Poppins Thin Italic

Poppins Extra Light

Poppins Extra Light Italic

Poppins Light

Poppins Light Italic

Poppins Regular

Poppins Regular Italic

**Poppins Medium** 

Poppins Medium Italic

**Poppins SemiBold** 

Poppins SemiBold Italic

**Poppins Bold** 

**Poppins Bold Italic** 

**Poppins ExtraBold** 

**Poppins ExtraBold Italic** 

**Poppins Black** 

**Poppins Black Italic** 

### **POPPINS**

Poppins is best used for headlines and subheadlines to create hierarchy in the text and design.

Barlow Thin

Barlow Thin Italic

Barlow ExtraLight

Barlow ExtraLight Italic

Barlow Light

Barlow Light Italic

Barlow Regular

Barlow Regular Italic

**Barlow Medium** 

Barlow Medium Italic

**Barlow SemiBold** 

**Barlow SemiBold Italic** 

**Barlow Bold** 

**Barlow Bold Italic** 

### **BARLOW**

Barlow is best used for body copy and

long paragraphs of text.

# **Typography**

# Additional Typefaces

The MECC brand uses additional fonts in limited cases. These fonts are only meant to accent the brand and should never be used in place of the primary typefaces.

# Feeling Passionate

### **FEELING PASSIONATE**

This brush script can be used paired with Poppins for headlines and accent words. Never use this font for more than one or two words.

Available only in Canva



### **PINYON SCRIPT**

Pinyon Script is exclusively reserved for use from the Office of the President.

Available for free at fonts.google.com

# **Typography**

# Font Pairings

**Poppins SemiBold** 

# Poppins SemiBold

### **POPPINS SEMIBOLD**

Lorem ipsum harchilia et arume parchil luptasita volestr untusam inis magnit haruntis experernam sitionseque pra qui offic tem faccae et volorernat quuntur, to initatiam, ut magnis vende si vid qui aruptae rchillabor.

Barlow is reserved for body copy

# Poppins and Passionate

Lorem ipsum harchilia et arume parchil luptasita volestr untusam inis magnit haruntis experernam sitionseque pra qui offic tem faccae et volorernat quuntur, to initatiam, ut magnis vende si vid qui aruptae rchillabor.

Barlow is reserved for body copy

# Light and Bold Poppins

Lorem ipsum harchilia et arume parchil luptasita volestr untusam inis magnit haruntis experernam sitionseque pra qui offic tem faccae et volorernat quuntur, to initatiam, ut magnis vende si vid qui aruptae rchillabor.

Barlow is reserved for body copy

# 05 Color

## Color

# **Primary Palette**

# Blue Ridge

HEX #04677 RGB 3 72 114 CMYK 100 74 32 17 PANTONE 2187 C

# Pine

HEX #6BA539 RGB 105 164 58 CMYK 65 15 100 2 PANTONE 7737 C

## Stone

HEX #888B8D

RGB 136 136 136

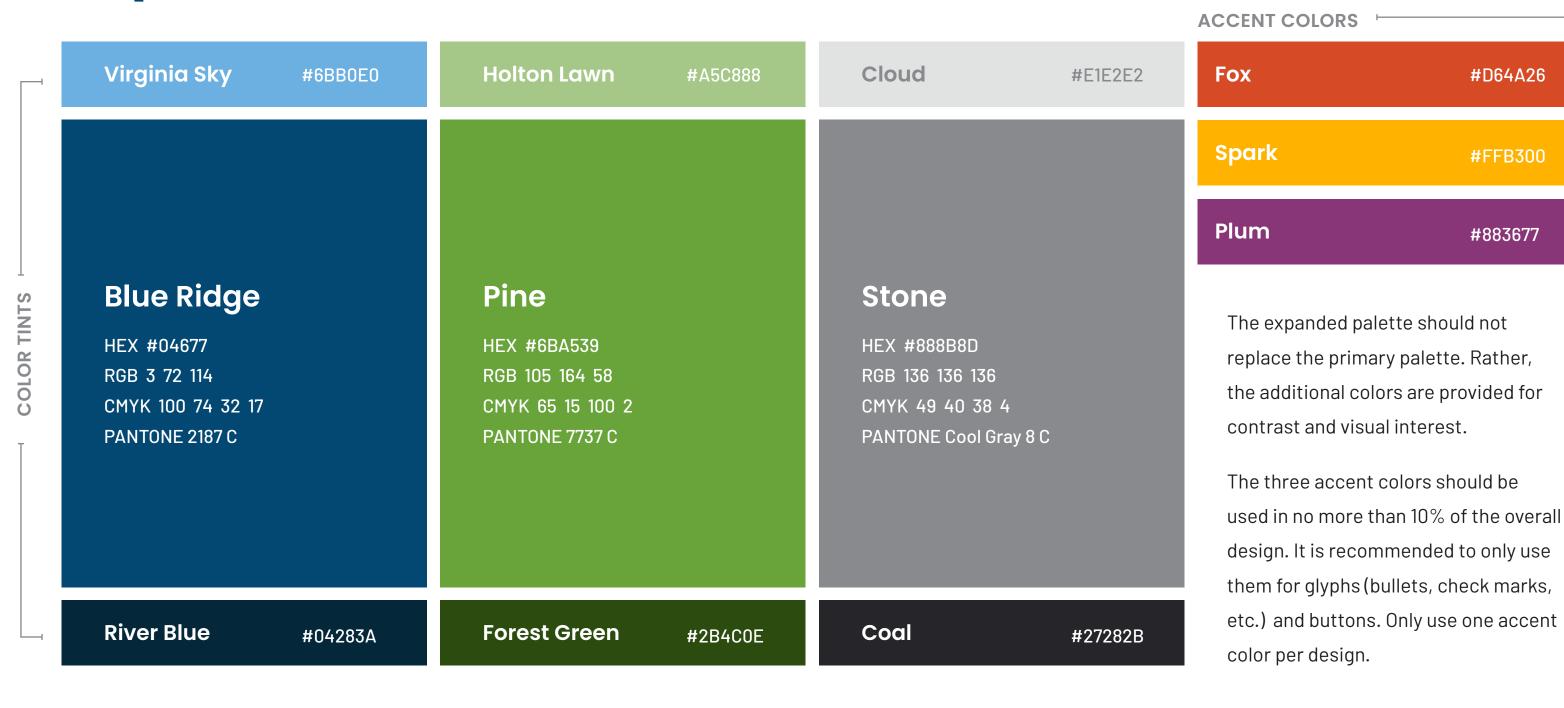
CMYK 49 40 38 4

PANTONE Cool Gray 8 C

Color is an integral part of brand identity. Consistent use of the color palette will not only reinforce the cohesiveness of the brand, but also serves a psychological purpose by communicating a certain feeling to our audience.

The primary palette should be used most prominently in all brand collateral.

# **Expanded Palette**



### Color

# Suggested Color Pairings

Always use the primary brand colors for the majority of the design.

# **PRIMARY OPTIONS EXPANDED OPTIONS**

# 06 Pattern

# Pattern

# Stepping Stone

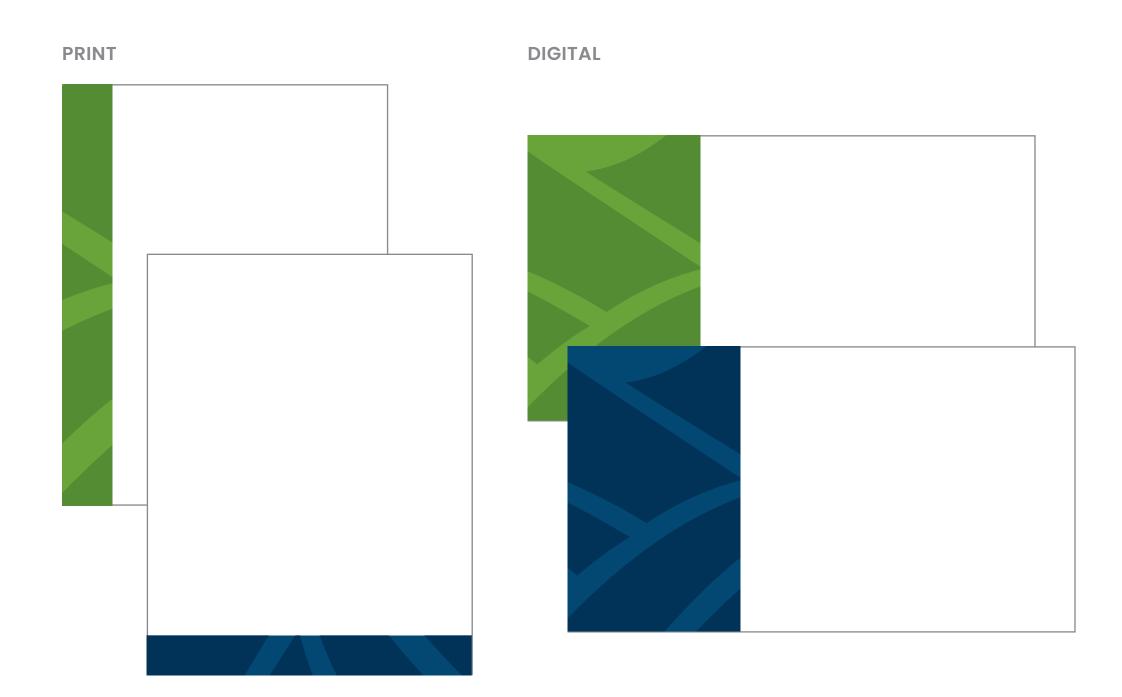
The brand pattern is a macro-focused graphic of the MECC shield logo. The pattern is best used as a background to add visual interest, or as a side bar in print or presentation design. The brand pattern is only to be used in Blue Ridge and Pine.



# Pattern Usage

# Stepping Stone

The pattern may be shifted into a vertical or horizontal bar. Here are layout suggestions for the brand pattern.



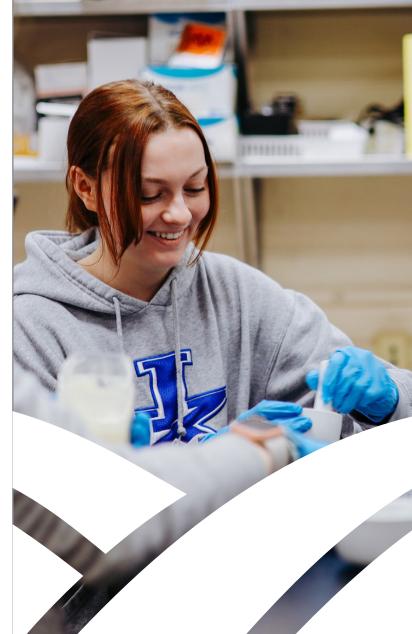
## **Pattern**

# Mountain Pathway

The mountain pathway pattern is a variation of the MECC shield logo, focused on all the pathways MECC provides for students and faculty to learn and grow.

This pattern is only used in white over any brand color or over photography.





# Pattern Usage

# Mountain Pathway

The bottom of the pathway should always be level with the bottom of the design or container shape. Do not use the pattern with complicated photography. Do not rotate the pattern.

### **PROPER USAGE**



The pathway is aligned properly

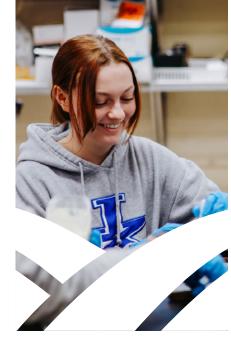
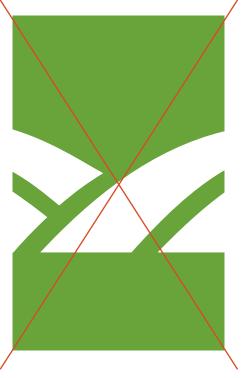


Photo is clear and subject visible



The pathway is aligned properly

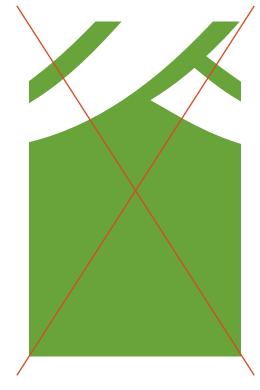
### **IMPROPER USAGE**



The pathway is not aligned properly



Faces are cut off in the photo



The pathway has been rotated

# 07 Signage

# Signage

# General Campus

Wayfinding and promotional signs should always use Blue Ridge and Pine as the main colors.

Poppins SemiBold should be used for all campus signage. Feeling Passionate can be used as an accent only on MECC promotional signs.







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Mountain Empire Community College Brand Guidelines
Designed by Cumberland Marketing