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## Academic Renewal Petition

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Former Name(s): \_\_\_\_\_

EMPLID: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**I believe that I meet the following eligibility requirements for "Academic Renewal" and hereby petition to have my cumulative grade point average (GPA) adjusted accordingly:**

- I have been separated from the College for at least 3 years (36-month period of continuous non-enrollment) from \_\_\_\_\_ to \_\_\_\_\_, and
- I have earned at least a 2.0 grade point average for the first twelve (12) credits completed (developmental credits excluded) after re-enrolling from my 3-year separation.

**I understand that in receiving an Academic Renewal adjustment to my cumulative GPA:**

- An adjustment to my cumulative GPA will be made excluding all grades of "D" and "F" earned prior to the qualifying period of re-enrollment
- An Academic Renewal adjustment may be granted only one time
- Once granted by the College, Academic Renewal cannot be revoked
- Although my cumulative GPA will be adjusted in future terms, all of my previously earned grades will still be shown on my permanent record
- Any course credit with a grade of "D" earned prior to the qualifying period will not count toward future graduation requirements
- An "Academic Renewal" notation will be made on my permanent record
- The granting of Academic Renewal does not affect any previous academic, financial, or administrative determination made by the College.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

Please return this completed form to Enrollment Services/Registrar after you receive your grade report indicating at least a 2.0 GPA in twelve (12) credits (developmental credits excluded). Within ten (10) days, you will receive a written notification of our decision on this petition.

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**Enrollment Services/Registrar Use Only**

Approved

Disapproved

**Registrar Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_