



Mountain Empire Community College Publication Change Form

Please fill in and print this page to request changes to MECC's publications. This process provides for MECC's publications on the college's web site to be maintained with up-to-date information, unlike the printed copies that are updated once a year.

Change Applies to: Catalog Student Handbook Other _____

Type of Change: Update Deletion Addendum

Does the change need to be applied to the website? Yes No

If yes, which web page(s) requires the change? _____

Current Page Number: 56 -or- Proposed Page Number: _____

Effective Date: 8/1/19

Brief Description of Change:

Change in wording of the Student Directory Information policy based on revisions approved at the July 18, 2019 State Board meeting.

Attached document includes new wording in red.

Person Submitting Change:

Kristy Hall

Name (print)

Vice President of Academic Affairs and Workforce Solutions:

Matt
Signature

Kristy Hall

Signature

Digitally signed by Kristy Hall
Date: 2019.07.30 18:57:10 -04'00'

8/1/19
Date

Send this form and attachments to the office of the Vice President of Academic Affairs and Workforce Solutions.

Student Directory Information

As provided by the Family Educational Rights and Privacy Act (FERPA), colleges may disclose the following directory information items without the student's prior consent: student's name, participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors, and awards received, major field of study, dates of attendance, grade level, the most recent educational agency or institution attended, number of credit hours enrolled, and photos.

Colleges shall not disclose the address, telephone number, or email address of a student as directory information or pursuant to a Freedom of Information Act (FOIA) without the prior written consent of the student, unless the disclosure is to students enrolled in the college for educational purposes or institution business and the student has not opted out of such disclosure.

Students must provide official notification to the Office of Enrollment Services to prevent the disclosure of directory information.