



# Mountain Empire Community College Publication Change Form

Please fill in and print this page to request changes to MECC's publications. This process provides for MECC's publications on the college's web site to be maintained with up-to-date information, unlike the printed copies that are updated once a year.

Change Applies to:  Catalog  Student Handbook  Other \_\_\_\_\_

Type of Change:  Update  Deletion  Addendum

Does the change need to be applied to the website?  Yes  No

If yes, which web page(s) requires the change? \_\_\_\_\_

Current Page Number: 55 -or- Proposed Page Number: \_\_\_\_\_

Effective Date: \_\_\_\_\_

Does this change need to be sent to the VCCS, SCHEV, or SACSCOC?  Yes  No

If yes, where should the change be sent? \_\_\_\_\_ Brief

Description of Change:

Please update the paragraph under "VA Recipients" to the attached form.

Person Submitting Change:

**Kristy Hall**

Name (print)

Vice President of Academic Affairs and Workforce Solutions:

Signature

Signature

*KristyHall (@R)*  
(e-mail attached)

Date

*7/26/22*

Send this form and attachments to the office of the Vice President of Academic Affairs and Workforce Solutions.

# **Page 55 – Student Handbook – Grievance Policy**

## **VA Recipients**

The Virginia State Approving Agency (SAA), *approves education and Virginia training programs*. Our office investigates complaints of *GI Bill*® beneficiaries. While most complaints should initially follow the school grievance policy, if the situation cannot be resolved at the school, the beneficiary should contact our office via email at [saa@dvs.virginia.gov](mailto:saa@dvs.virginia.gov).

## Angelia Reynolds

---

**From:** Kristy Hall  
**Sent:** Friday, July 22, 2022 11:40 AM  
**To:** Angelia Reynolds; dlist\_academic\_vice\_presidents\_staff  
**Cc:** Lena Grace  
**Subject:** RE: Your Vote is Needed by July 22

Angie,

Lena received a message this morning from the State Approving Agency that some of these changes cannot move forward at this time.

Presently – we need approval for the Student Handbook change ONLY. That is a minor sentence change on page 55.

The other catalog and handbook changes must be tabled.

Kristy Hall, M.S.  
Dean of Enrollment Services and Financial Aid  
Mountain Empire Community College  
3441 Mountain Empire Road  
Big Stone Gap, VA 24219  
276/523-9029

---

**From:** Angelia Reynolds <AReynolds@mecc.edu>  
**Sent:** Thursday, July 21, 2022 4:18 PM  
**To:** dlist\_academic\_vice\_presidents\_staff <dlist\_academic\_vice\_presidents\_staff@mecc.edu>  
**Subject:** Your Vote is Needed by July 22

All,

Please look over the attached VA changes that need approval. Please use the voting buttons above to submit your vote. Your vote is needed by the close of business tomorrow, July 22.

Thanks,

Angie

---

**From:** Kristy Hall <KHall@mecc.edu>  
**Sent:** Tuesday, July 19, 2022 2:08 PM  
**To:** Angelia Reynolds <AReynolds@mecc.edu>  
**Cc:** Lena Grace <lgrace@mecc.edu>  
**Subject:** FW: Catalog Updates

Angie,

These VA changes need to be made as soon as possible. Any chance we can get them on the agenda for Friday's meeting?

If not, can we do an email vote?

Kristy Hall, M.S.

Dean of Enrollment Services and Financial Aid  
Mountain Empire Community College  
3441 Mountain Empire Road  
Big Stone Gap, VA 24219  
276/523-9029

---

**From:** Lena Grace <[lgrace@mecc.edu](mailto:lgrace@mecc.edu)>  
**Sent:** Tuesday, July 19, 2022 1:41 PM  
**To:** Kristy Hall <[KHall@mecc.edu](mailto:KHall@mecc.edu)>  
**Cc:** Lena Grace <[lgrace@mecc.edu](mailto:lgrace@mecc.edu)>  
**Subject:** Catalog Updates

Kristy,  
I have attached the Catalog, Student Handbook, and website updates.

**Lena Grace**

Veterans Affairs Officer  
Student Information Officer  
Mountain Empire Community College  
3441 Mountain Empire Rd  
Big Stone Gap, VA 24219  
Telephone: 276/523-9028  
Fax: 276/523-9699