



Mountain Empire Community College Publication Change Form

Please fill in and print this page to request changes to MECC's publications. This process provides for MECC's publications on the college's web site to be maintained with up-to-date information, unlike the printed copies that are updated once a year.

Change Applies to: Catalog Student Handbook Other _____

Type of Change: Update Deletion Addendum

Does the change need to be applied to the website? Yes No

If yes, which web page(s) requires the change? _____

Current Page Number: 51 -or- Proposed Page Number: _____

Effective Date: 8/12/2020

Brief Description of Change:

Please add the Faculty Sanctioned Individual Grade Appeal Policy to the student handbook page 51, just before the "time limitation/disciplinary proceedings" section.

Person Submitting Change:

Lelia Bradshaw

Name (print)

Vice President of Academic Affairs and Workforce Solutions:

[Signature]

Signature

Lelia Bradshaw Digitally signed by Lelia Bradshaw
Date: 2020.08.12 13:34:21 -04'00'

Signature

8/14/20

Date

Send this form and attachments to the office of the Vice President of Academic Affairs and Workforce Solutions.

Faculty Sanctioned Individual Grade Appeal Policy

Individual faculty members may have specific sanctions relating to instances of Academic Dishonesty (such those outlined in the MECC Student Handbook section on Academic Integrity). These sanctions may include (but are not limited to): removal from a course, automatic failure of a course, dismissal from a program or a lowered grade/zero on the assignment.

The Faculty Sanctioned Individual Grade Appeal Policy provides due process for students who wish to formally appeal these faculty-implemented sanctions relating to academic dishonesty. As a rule, instructors do not assign arbitrary or unreasonable course grades.

Students who wish to appeal a faculty decision should appeal, in writing, to the Dean of Student Services within five (5) business days of the sanction given by the faculty member. The Dean of Student Services shall carefully review the allegation and documentation, and render a decision in writing to the student and faculty member within ten (10) business days from the time the appeal was submitted.

Students who wish to appeal the Dean of Student Services' decision should appeal, in writing, to the Student Affairs Committee within five (5) business days of the Dean of Student Services decision. The Student Affairs Committee chairperson will schedule an appeal hearing to be conducted no later than ten (10) business days following the student request for appeal. The Student Affairs Committee chairperson will be responsible for notifying the student and the Dean of Student Services of the date, time, and place of the hearing. The Student Affairs Committee shall make its decision by simple majority vote and communicate its findings in writing to the Dean of Student Services and the student within five (5) business days after the hearing is completed.

The decision of the Student Affairs Committee is the final decision for the Faculty Sanctioned Grade Appeal Policy.

Angelia Reynolds

From: Vickie Ratliff
Sent: Tuesday, October 6, 2020 10:15 AM
To: Angelia Reynolds
Subject: Re: Publication Changes

Just go ahead and sign them so I don't hold you up. It's ok.

Vickie

Dr. Victoria Ratliff
VP, Academic Affairs & Workforce Solutions
Mountain Empire Community College
276-523-7467

On Oct 6, 2020, at 10:14 AM, Angelia Reynolds <AREynolds@mecc.edu> wrote:

<image001.jpg>
Vickie,

I dropped the ball by not sending the Contagious Disease Policy and Faculty Sanctioned Individual Grade Policy to T-Bone and Lana. Both forms need your signature, do you want me to scan them to you for signature or me sign them for you?

Angelia M. Reynolds, PACE
Administrative Assistant
Office of the Vice President of Academic Affairs and Workforce Solutions

<image002.jpg>

<Angelia M_ Reynolds_ PACE.vcf>