
Academic Renewal Petition

Name: _____

Date: _____

Former Name(s): _____

EMPLID: _____

Mailing Address: _____

Phone: _____

I believe that I meet the following eligibility requirements for "Academic Renewal" and hereby petition to have my cumulative grade point average (GPA) adjusted accordingly:

- I have been separated from the College for at least 5 years (60-month period of continuous non-enrollment) from _____ to _____, and
- I have earned at least a 2.5 grade point average for the first twelve (12) credits completed (developmental credits excluded) after re-enrolling from my 5-year separation.

I understand that in receiving an Academic Renewal adjustment to my cumulative GPA:

- An adjustment to my cumulative GPA will be made excluding all grades of "D" and "F" earned prior to the qualifying period of re-enrollment
- An Academic Renewal adjustment may be granted only one time
- Once granted by the College, Academic Renewal cannot be revoked
- Although my cumulative GPA will be adjusted in future terms, all of my previously earned grades will still be shown on my permanent record
- Any course credit with a grade of "D" earned prior to the qualifying period will not count toward future graduation requirements
- An "Academic Renewal" notation will be made on my permanent record
- The granting of Academic Renewal does not affect any previous academic, financial, or administrative determination made by the College.

Signature of Student

Date

Please return this completed form to Enrollment Services/Registrar after you receive your grade report indicating at least a 2.5 GPA in twelve (12) credits (developmental credits excluded). Within ten (10) days, you will receive a written notification of our decision on this petition.

Enrollment Services/Registrar Use Only

Approved

Disapproved

Registrar Signature: _____

Date: _____