



Mountain Empire
COMMUNITY COLLEGE

International Student Admission Application Packet

3441 Mountain Empire Rd
Big Stone Gap, VA 24219
Contact:
Lena Grace
lgrace@mecc.edu
276/523-9028

International Student Admission Application

Mountain Empire Community College

Dear Applicant,

Thank you for your interest in Mountain Empire Community College (MECC).

MECC is a non-residential community college; no on-campus student housing is available. You will be responsible for making your own living arrangements.

Federal regulations [8CFR214.3(g)(3)(iii)] stipulates that every term and no later than 30 days after the deadline for enrolling in classes, all schools must report through SEVIS the following information:

- *Whether the student has enrolled at the school, dropped below a full course of study without prior authorization of the DSO, or failed to enroll in classes;*
- *The current address of each enrolled student; and,*
- *The start date of the student's next session, term or semester.*

You are required to enroll in a full course of study with at least 12 credit hours in residence. All tuition/fees for the term are due by the published deadline. If tuition/fees are not paid in accordance with the published payment deadline, you will be dropped from your classes, which could result in a violation of your F-1 visa status.

*Please refer to the **Admission Checklist** for a list of the forms and documents required for admission.*

Thank you for your interest in pursuing an education at Mountain Empire Community College.

*Best Wishes,
International Student Officer*

Submit all completed documentation to:
Mountain Empire Community College
Enrollment Services
3441 Mountain Empire Road
Big Stone Gap, VA 24219
Email: lgrace@mecc.edu
Phone: 276/523-9028
Fax: 276/523-9699
Website: <https://www.mecc.edu/international/>

MECC Admission Checklist

The following documents must be received by the semester deadline. Acceptance letters will not be processed, or the Form I-20 issued until all paperwork has been received:

1. MECC Application for Admission
(https://www.apply.vccs.edu/applications/VCCS/apply.html?application_id=4088)
2. MECC I-20 Application
3. Transcripts from high schools/colleges. Please provide a copy with an official English translation, if applicable.
4. Evidence of English proficiency (TOEFL: Score of 61 iBT)
5. Sponsor(s) Affidavit of Support
6. Financial Application: Bank Verification of Deposit for Sponsor(s)
7. Copy of Passport and I-94 Card
8. Proof of Health Insurance (No later than the end of the first week of classes)

***F-1 Transfer Students must submit these additional documents:**

1. I-20 From Previous Institution
2. F-1 Visa or I-539 Approval Notice
3. Transcripts from Previous Institution

Application Deadlines

Semester	Deadline Date
Fall	June 1 st
Spring	October 1 st
Summer	March 1 st

For actual semester start dates, visit the MECC website: www.mecc.edu/academic-calendar

MECC I-20 Application

I am seeking admission to MECC as an F-1 Student for:

<input type="checkbox"/> Fall	<input type="checkbox"/> Spring	<input type="checkbox"/> Summer
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Official name as it appears on your passport or National ID Card (Please print clearly)

Family/Surname:	
First/Given Name:	
Middle Name:	
Date of Birth (Month/Day/Year):	
Country of Birth:	
Country of Citizenship (Month/Day/Year):	

Permanent Address outside of the U.S.

Street Address:	
City:	
State/Province:	
Country:	
Postal Code:	
Telephone Number (including country code):	
Email address (required):	

Have you, or a family member submitted an application for U.S. Permanent Residence on your behalf?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Do you have an application pending at a USCIS Service Center to request a status other than F-1?

<input type="checkbox"/> Yes	<input type="checkbox"/> No	If you answered YES, what status have you requested?	
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Do you have a pending I-485 to Adjust Status?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
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F-1 DEPENDENTS Please list below any dependents (spouse and/or children) seeking F-2 status and provide copies of their passport(s). You must also provide evidence of additional financial support for dependents: \$6,000 for a spouse; \$4,000 for each child. Adult F-2 dependents may enroll only in a part-time course of study (less than 12 credit hours). To enroll in 12 or more credit hours, F-1 status must be acquired. **LIST DEPENDENTS SEEKING F-2 STATUS:**

Relationship:			
Family Name:			
Given Name:			
Date of Birth:			
Country of Birth:			
Country of Citizenship:			

MECC Program/Plan you will be pursuing: _____

Signature

Date

F-1 Transfer Application

If you are already in the U.S., what is your current visa status? ____ If your current visa status is not F-1, enter the last day you are authorized to stay in the U. S., as shown on your **Form I-94** or **DS2019** ____ / ____ / ____

Are you currently in the United States attending a SEVIS approved school?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Name of Current School:	
Location of Current School:	

Have you maintained your F-1 status at your current school?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Are you engaged in, or have you completed Post Completion OPT?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
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*(In order to maintain your current F-1 status, you must ask your current school to release your SEVIS record to Mountain Empire Community College within 60 days of **either** your program end date or OPT end date. The gap between the MECC program start date and previous program or OPT end date cannot be five months or more if you wish to remain in the U.S. during that gap.)*

Where do you currently live? Please print your U.S. mailing address:

Street and Apt#:	
City:	
State:	
Zip:	
Telephone Number:	

CAUTION: If you are a new F-1 student in initial status that just entered the U.S. on another school's I-20, you are eligible to transfer from your current school to MECC only if you can complete your admission and begin classes within 30 days of your arrival to the U.S. **A new MECC F-1 student in initial status can only transfer if the new school's program start date is within 30 days of your arrival in the U.S. AND provided you can produce an acceptance letter from the school you intended to transfer to.** Please be aware that admission deadlines apply!

NOTE: F-1 transfer students must begin classes within five months of the date of last attendance OR program completion date at their current school (whichever date is earlier). If the next available term does **not** begin within five months of your date of last attendance or program completion date at your current school, you may be required to depart the U.S. and re-enter the country in initial status to begin your new program. When your admission to MECC pursuant to an I-20 is complete and your SEVIS record is released to MECC, you must report to Enrollment Services within 15 days of the program start date indicated on your I-20 to complete your transfer.

Signature

Date

Financial Requirements

F-1 applicants must provide evidence that sufficient funds are available to cover all educational and living expenses while studying at MECC. Financial support must meet or exceed MECC's estimated costs identified below:

Estimated Annual Expenses	
*Tuition (Estimate: 12 credits per semester per year - \$357.60 per credit):	\$9156.00
Books & Supplies:	\$1,500.00
**Room & Board (Housing, Food, and Transportation):	\$10,800.00
Health Insurance:	\$1,500.00
TOTAL:	\$22,956.00

* Summer tuition is not included in the estimate above.

**Actual living expenses may be higher based on utilities and personal spending habits.

NOTE: Additional funds are required for each F-2 Dependent: **Spouse: \$6,000; Child: \$4,000.**

Tuition rates are subject to change without notice. MECC is a non-residential community college; no on-campus student housing is available. You will be responsible for making your own living arrangements.

I understand that, as an F-1 student, I must enroll in a full course of study. I also understand that if tuition/fees are not paid in accordance with the published payment deadline, I will be dropped from my classes, which could result in a violation of my F-1 visa status.

I understand that, as an F-1 student, I must carry health insurance for myself and all dependents in F-2 status. Evidence of health insurance coverage for the entire semester must be submitted during your first week of classes and must be continuously maintained the entire time you are enrolled at MECC, even during the summer.

I also attest that I have read and understand all the information contained within the pages of this application and that all information provided therein is true and correct to the best of my knowledge.

Applicant Signature

Date

English Proficiency Requirements

To demonstrate English proficiency, applicants must provide one (1) of the following:

- A minimum international TOEFL score of 61 iBT;
- SAT – Minimum Score ERW 450;
- ACT – Minimum Score 18;
- If in the U.S., successful completion of the MECC Placement Test;
- Transcripts from an accredited U.S. college/university for Freshman Composition;
- Evidence of possession of a U.S. college/university degree (Associate’s, Bachelor’s, etc.).

*English proficiency requirements are subject to change without notice. Except for presentation of transcripts showing successful completion of Freshman Composition at an accredited U.S. college/university or evidence of possession of a U.S.

Emergency Contact Information

In case of a severe illness or other emergency circumstance, I wish the following person to be contacted:

Emergency Contact:	
Street Address:	
City	
State and Zip Code:	
Telephone Number:	
Relationship to You:	

Signing this statement is optional, but your permission is strongly recommended to allow us to assist you in an emergency. I hereby grant full authority to the International Officer and/or their designate (Enrollment Services Staff) to obtain and/or release any educational, medical, or other necessary information concerning me to my family, government, or similar person or agency if it is deemed to be necessary to protect my financial, legal, medical, or personal interests. I also grant permission to obtain necessary medical care for me should I be unable to grant the required permission. I understand that a record of all such releases will be kept, and that this authority will remain in effect unless revoked by me in writing.

Signature

Date

Health Insurance Requirements

All MECC F-1 students must carry health insurance for themselves and all dependents in F-2 status. Evidence of health insurance coverage for the entire semester must be submitted during the student's first week of classes and must be continuously maintained the entire time the student is enrolled at MECC, even during the summer. If proof of health insurance is not submitted by the end of the first week of classes this could result in a violation of your F-1 visa status.

Approved insurance policies must meet minimum requirements as specified below:

- Medical benefits of at least \$100,000 per accident or illness; pregnancy and prescription coverage; emergency room coverage to the full benefit of the policy.
- Repatriation of remains in the amount of \$25,000.
- Expenses associated with the medical evacuation to the student's home country in the amount of \$25,000.
- A deductible not to exceed \$300 per accident or illness.
- A provision for co-insurance/co-payment of not more than 25% of the covered benefits per accident or illness.

**Students who enter the United States with government health insurance policies must provide the International Student Officer with a detailed description of policy benefits, in English, to demonstrate that the policy benefits meet the above requirements.*

Applicant Signature

Date

Degree Programs

MECC is authorized by the Student and Exchange Visitor Program (SEVP) to admit F-1 students and issue the Form I-20 ONLY for the programs listed below.

(NOTE: F-1 students may not be issued an I-20 for any of the Health Professions.)

**These programs are selective admission programs. Applicants wishing to apply to selective admission programs will need to apply for the General Studies Associates of Science Program.*

Associates of Science (AA&S)

Business Administration
Education
Engineering
General Studies
Liberal Arts
Science

Associates of Applied Science (AAS)

Administrative Support Technology
Computer-Aided Drafting & Design Technology
Computer Networking Technology
Computer Software Specialization
Computerized Manufacturing Technology
Correctional Services
Emergency Medical Services
Energy Technology
Environmental Science
Forest Science
Management
Nursing*
Paralegal
Police Science
Respiratory Therapy*
Technical Studies

Certificates

Air Conditioning & Refrigeration
Practical Nursing*
Welding

Sponsor's Affidavit of Support

A sponsor may be a parent, family member, or another person who will provide financial support. It is not necessary that a financial sponsor reside in the U.S. If there is more than one sponsor, please make a copy of this document for each sponsor to complete. An individual financial sponsor may provide complete or partial support for the student, but the student's total financial support must equal or exceed the total estimated costs.

To be Completed by Student's Financial Sponsor:

I guarantee that I will be responsible for providing financial support to:

Student's Last Name

Student's First Name

Student's Middle Name

First Year Cost: \$22,956.00

I understand that the document I am signing will be used by the student for the purpose of obtaining F-1 status or an F-1 visa from the U.S. government or for the purpose of updating the student's SEVIS record. If I am unable to provide the financial support I have promised, I understand that MECC is not obligated to support the above named student. I understand that without my financial support, it is likely the student will be unable to continue his/her education in the United States.

I understand that F-1 students are not permitted to work, and I will not suggest or require this student to provide any services while in the United States.

Sponsor's Name (please print):	
Street Address:	
City/Town/Providence:	
State/Postal Code/County:	
Telephone (with country/area code):	
Relationship to the student:	
Sponsor's Signature:	
Date:	

Financial Application

Bank certification of sponsor's accounts must be current and cannot exceed six (6) months from the date of the bank officer's signature and stamp.

BANK VERIFICATION OF DEPOSIT

This is to certify that the Account Holder (**print name**):

Is a customer of (**name of bank**):

His/hers account(s) were opened on (**date**)_____ and for the past year has shown an average balance equal to U.S. \$_____.

Current funds available in U.S. Dollars as of today's date are:

Checking Account No. _____ Amount _____ and/or

Savings Account No. _____ Amount _____.

The accounts are open and viable as of today's date. This certification is offered with no responsibility on the part of the financial institution.

Bank Address:

BANK SEAL OR STAMP

Printed Name of Bank Official: _____

Title of Bank Official: _____

Signature of Bank Official: _____

Date: _____